



PERSON SPECIFICATION

Job Title	BMUS Professional Officer
Overview	<p>The British Medical Ultrasound Society was formed in 1969 and is a charitable organisation whose members are drawn from a wide range of disciplines. Its objectives are:</p> <p style="padding-left: 40px;"><i>The advancement of the science and technology of ultrasonics as applied to medicine.</i></p> <p style="padding-left: 40px;"><i>The maintenance of the highest standards in these fields.</i></p> <p style="padding-left: 40px;"><i>The advancement of education and research in these areas, and dissemination of the results.</i></p> <p style="padding-left: 40px;"><i>The provision of advice and information regarding ultrasound to the public at large.</i></p> <p>Medical ultrasound is extremely versatile and, as a consequence, its uses and users are diverse and increasing. Furthermore, the public has a growing awareness of ultrasound examinations and their potential influence on healthcare management. BMUS is the only organisation exclusively for matters concerning ultrasound and strives to provide clear guidance and information to all stakeholders including technology developers, clinical providers, service users and educators. It liaises closely with other relevant organisations including SCoR, RCR, IPeM, NHSE and CASE, and the BMUS Professional Officer will be expected to continue and develop this work. They will be an ambassador for the Society and lead by example, upholding its high standards and outward-facing policies.</p>
Accountable to	BMUS Operations and Development Manager
Directed by	BMUS President and Officers
Duties and Responsibilities	<ul style="list-style-type: none"> • To work closely as a team with the BMUS Executive Officer, Development Manager and wider administrative team • To seek advice from the wider expertise of BMUS Officers • To attend and provide reports to BMUS Council and S&E Committee meetings • To advise on behalf of BMUS on matters relating to ultrasound and to assist both service providers and service users with their enquiries • To liaise with other key organisations as listed above and represent BMUS as required at consultations and meetings • To engage with education providers and clinical departments • To take a lead in writing and updating guidance and policy documents

Skills and attributes	<p>Essential</p> <ul style="list-style-type: none"> – The successful candidate must fulfil the Multi Professional Framework for Advanced Clinical Practice in England, with evidence for advanced clinical practice, education, research, leadership and management. – Excellent communication skills including the ability to engage with different groups, listen and accurately record information – Awareness of current national guidance and policy from organisations such as NHSE, NICE, GMC and HCPC – Excellent writing skills and ability to meet deadlines – Able and willing to speak publicly – Approachable and open-minded – Experienced in clinical ultrasound (10 years +) – Willing to work flexibly – Experience of BMUS through a current / past working relationship 	<p>Desirable</p> <ul style="list-style-type: none"> – Knowledge and experience of medico-legal issues – Good IT and social media skills
Education	Masters degree	Doctorate PG qualification in Teaching & Education
Remuneration, hours and holiday	832 hours annualised / typically 16 hours per week flexibly worked Pay band 8a pro rata 25 days (10 days pro rata / 160 hours) Contributory pension scheme	
Closing Date for applications		